



## Constitution

### 1. Objectives

- To be a non-profit organisation.
- To promote sportsmanship, friendship and courtesy, socially and in competition.
- To promote, foster and conduct the sport of radio control motorsport and motoring generally.
- To conduct meetings and classes whereby members may obtain knowledge enabling them to become better drivers and maintain their knowledge to a high standard of efficiency.
- To associate or affiliate with other clubs and run under the rules of RCRA (Remote Control Racing Australia).

### 2. Management

The management of the club shall be vested in the Executive Committee which shall consist of the President, Vice President Secretary and Treasurer. The President, or in his absence, the Vice President, shall be the Chairperson of all meetings. The President of any Executive Meeting shall have a second or casting vote if required.

### 3. Membership

Membership shall be open to any person interested in furtherance of the objectives of the Club. Application for membership shall be in writing and shall be in such form as the committee determine. After 3 event memberships it is expected that you obtain a Full Membership if you reside in Victoria.

### 4. Types of Membership

Four types of membership shall be made available with various privileges:

1. Full Membership - Full membership rights. All Children fifteen (15) and under must be accompanied by an adult at all events.
2. Event Membership - Membership shall only be valid for the duration of the race event(s) for that weekend.
3. Associate Member (Non-Racing) – May hold a position on the Executive Committee.
4. Interstate Member (Must reside outside of Victoria - No voting rights)

## **5. Membership Fees**

The annual membership fee, which shall be reviewed and determined by the Executive Committee each year, shall be payable prior to acceptance by the committee. Membership Renewal on 1<sup>st</sup> July each year.

## **6. Nomination Fee**

The nomination fee, which shall be reviewed and determined by the Executive Committee each year, shall be payable together with the membership fee prior to acceptance by the committee. Nomination fee is a once off administration fee to be paid at the date of acceptance.

## **7. Resignations**

A member may at any time, by giving his or her notice in writing to the Club Secretary, resign his or her membership of the Club. Under such circumstances, no refund of membership fees will be considered.

## **8. Member Conduct**

If any member shall refuse or neglect to comply with this constitution or any of the rules or by-laws of the Club or be guilty of conduct which, in the opinion of the Executive Committee, is injurious to the character or interests of the Club, the Committee may call upon such member to make an explanation either in writing or by personal attendance before a meeting of the committee.

If after considering the matter, including the explanation (if any) offered by the Member concerned, the members of the Committee present are of the opinion that the charge has been sustained, committee may, by the affirmed votes of two thirds (2/3) majority, expel the Member from the Club. The Committee shall advise, in writing, the Member concerned of its decision.

## **9. Notice of Meetings**

At least fourteen (14) days' notice of intention to convene a meeting shall be given by the Club Secretary to all members. It shall be the responsibility of all members to notify the Secretary of any change of email address. Meeting notices will be sent via email and may also be posted on social media, or the club website.

## **10. Annual General Meeting**

The Annual General Meeting shall be held no later than the last day of October each year.

## **11. Quorum**

At Annual General Meetings, Special Meetings or Ordinary Meetings, a Quorum shall comprise of ten (10%) percent or more of "financial members". At any Executive Committee Meeting, a quorum shall comprise four (4) or more members.

## **12. Office Bearers**

The Office Bearers shall be elected at the Annual General Meeting and shall hold office for a period of twelve (12) months (until the next Annual General Meeting) and shall consist of the President, Vice President, Secretary and Treasurer. There may also be an odd number of General Board Members elected (1 or 3). The whole of the Executive Committee shall retire at the end of each twelve (12) months and shall be eligible for re-election. Any office becoming vacant during the year may be filled by the Executive Committee and the person elected shall hold office until the next Annual General Meeting.

The Executive Committee shall have the power to make and implement any bylaws for the better management and control of the Club which shall not be inconsistent with this constitution, and shall have the power to invite any other persons to attend committee meetings who may be of assistance in a professional, technical or skilled manner for their advice and guidance thereon, provided that such persons shall not be entitled to vote upon decisions made by the Executive Committee.

Any Office bearer / Executive Committee person failing to attend three (3) consecutive Executive Committee meetings without an apology or just cause shall there by render themselves liable to exclusion from the Executive Committee.

## **13. Funds**

The funds of the Club shall be banked in the name of the club. The bank account shall be operated upon any signature of the President, Vice President, Secretary or the Treasurer.

## **14. Accounts**

All details of accounts must be presented to the next meeting of the Executive Committee for inspection.

## **15. Audits**

An audit may be appointed by the Executive Committee and it shall be the responsibility of the Auditor to examine all accounts, vouchers, receipt books, etc, and to furnish a report thereon at the first General Meeting after the Annual General Meeting. The yearly audit if ordered will be conducted upon the Club's financial year ending on the last day of June each year.

## **16. Amendments to Constitution**

This constitution may be amended by an affirmative vote seventy-five (75%) percent majority of the members of the Club present, provided that seven (7) days clear notice has been given to all members.

## **17. Dissolution**

The Club shall be dissolved in the event of there being fewer than five (5) members enrolled for a period of twelve (12) months, or upon the seventy-five per cent (75%) of members present at a meeting convened to consider such a motion. Upon dissolution or winding up of the Club, assets and funds on hand may, after payment of all debts, expenses and liabilities, be handed over to or distributed (as outlined in section 33(3) of the Associations Incorporation Act 1987), to other such clubs, associations or institutions having objects, wholly or in part, similar to those stated in this constitution and whose rules prohibit the distribution of its or their income and property amongst its or their members. The decision as to the recipient of the "dissolved" Club's assets shall be determined by the majority of members present at a meeting to consider such a matter.

## **18. Proxy Votes**

The Use of Proxy Votes is allowed under the following conditions.

- The club member has emailed the club secretary and asked for all relevant motions and paperwork to be emailed out to them.
- Written Statement stating that the holder of the Proxy is authorized to vote on your behalf on all issues for that meeting.
- Holder of the Proxy, states at time of Apologies of Meeting, that they are in the possession of a proxy, and hand to the Meeting Secretary the signed Authorization of the Proxy.
- A Maximum total of 3 proxy votes per financial member present at a meeting.

## **19. Absentee Votes**

The use of absentee votes is allowed. If a member cannot make it on the said day of the AGM, that member shall email the club secretary and ask for all relevant motions and paperwork to be emailed out to them for voting. The club member is to email the Club secretary, indicating their preference to the prior published motions.

If voting for club positions, the absentee states the position they wish to nominate for, or nominee and position they are voting for. These are to be received via email 24 hours prior to the advertised meeting.